



Fire Drill and Evacuation Policy

We ensure our premises present no risk of fire by ensuring the highest possible standard of fire precautions. In the unlikely event of a fire, the staff has been trained to remove children quickly safely and calmly. A fire drill will be carried out every half term to comply with current fire regulations.

Fire Drill Procedure

- A member of staff will be responsible for checking all accessible areas of the building to ensure no one remains behind.
- The owner (Katie Hopkins) or room supervisor will gather the children and adults in front of the main fire exit in the main hall (depending on location of fire).
- We will then exit the building quietly and calmly.
- Once outside, we will gather at the far end of the second car park, near the container, well away from the building. This is our assembly point.
- The owner or room supervisor will collect the register and registration folder and proceed to the assembly point.
- Once at the assembly point, the register will be taken, and the emergency services called.
- Non walking children to be evacuated via pushchair.

It is essential that all parents are aware of our Fire Drill Procedure. This can be found on our parent's notice board.

Policy updated: January 2022

Review date: January 2023